

NC Division of Aging and Adult Services
CHANGE NO. 02-2017

DATE: June 26, 2017

Manual: State/County Special Assistance In-Home (Eligibility)

Subject: Transitions to Community Living and Special Assistance In-Home

**To: County Directors of Social Services
Special Assistance Program Managers, Supervisors,
and Income Maintenance Caseworkers.**

Effective: July 1, 2017

I. BACKGROUND

The 2012 [settlement agreement](#) between the State of North Carolina (NC) and the US Department of Justice (DOJ), requires the State of North Carolina to develop and implement effective measures to prevent inappropriate institutionalization of individuals with serious mental illness (SMI). The State also agreed to provide adequate and appropriate public services and supports identified through person-centered planning in the most integrated setting appropriate to meet the needs of individuals with SMI, who are in or at risk of entry to an adult care home (ACH). This [settlement agreement](#) led to the [Transitions to Community Living Initiative](#) (TCLI). Special Assistance In-Home (SA/IH) is one key public service available to support individuals eligible for TCLI slots.

This Change Notice obsoletes [DAAS Administrative Letter 13-07](#).

II. CONTENT AND IMPLEMENTATION OF CHANGE

- A. Added Section SA-5250 to the SA/IH manual. It is specifically dedicated to SA/IH eligibility and TCLI.**
- B.** This section provides policy guidance when a face-to face application is required; the importance of communication with the LME/MCO coordinators; and procedures when an individual with TCLI and SA/IH moves to another county. It encourages the income maintenance caseworkers to contact DAAS with questions.

If you have any questions regarding this information, please contact the SA Eligibility Program Unit at specialassistance@dhhs.nc.gov

Sincerely,



Joyce Massey-Smith, Chief
Adult Services Section